



Office of the
Controller of Examinations

Form for Migration Certificate Requisition

Instructions

- ✓ Fill up this form and complete the formalities.
- ✓ Please check all of your information carefully before submitting the form to the office of the CoE.
- ✓ Attach the Photocopy of last Academic Certificate which was acquired from this university.
- ✓ Migration Certificate will be delivered after 2 working days.
- ✓ Migration Certificate fee Tk. 400.

Part 1 Student Information

Student's Name: _____
Father's Name: _____
Mother's Name: _____
Student ID: _____ Registration No: _____
Batch: _____ Program/Degree: _____
CGPA: _____ Passing Year: _____
Convocation Date: Held (.....) / Not Held
Email: _____
Cell Number:

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Signature of the Student

Date:

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Day Month Year

Part 2 For Office Use Only

Clearance from the Office of Finance & Accounts

Concerned Officer
Signature with Date & Seal



Office of the
Controller of Examinations

Delivery Token

Instructions

- ✓ Please fill up this portion.
- ✓ Submit this portion for receiving **Migration Certificate**.

Student's Name: _____
Student ID: _____ Registration No: _____
Program: _____ Estimated Date of Delivery: _____

Concerned Officer of the office of CoE
Signature with Date & Seal