

Application Form for Official Withdrawal



Instructions

- ✓ Fill up this form and complete the formalities.
- ✓ Please check all of your information carefully before submitting the form to the Office of Student Services & Counselling.
- ✓ The official withdrawal student must process this from before the commencement of the upcoming semester or as per Academic Calendar.
- ✓ All dues must be cleared.

Part 1 Student Information

Student's Name: _____

Student ID: _____

Registration No: _____

Batch: _____

Program: _____

Email: _____

Cell Number:

--	--	--	--	--	--	--	--	--	--

Withdrawn Semester: _____

Reason of Withdrawal: _____

Part 2 Signature of the Student & Guardian (If necessary)

Signature of the Student

Signature of the Guardian
Mobile: _____

Date:

--	--

Day

--	--

Month

--	--	--	--

Year

Part 3 For Office Use Only

Comments of the Department	Approval from Student Services & Counselling Office
<p>_____ Signature with Date & Seal</p>	<p>_____ Concerned Officer Signature with Date & Seal</p>