

Application Form for Batch Continuation



OFFICE OF THE REGISTRAR
(Admissions, Records & Registration Unit)

Instructions

- ✓ Fill up this form and complete the formalities.
- ✓ Please check all of your information carefully before submitting the form to the ARRU.
- ✓ Batch continuation student must pay previous semester drop charge (For Unofficial Withdrawal).
- ✓ All dues must be cleared.
- ✓ Drop charge (Equivalent of enrollment fee) .
- ✓ Re-admission fee (Equivalent of admission fee) .

Part 1 Student Information

Student's Name: _____

Student ID: _____

Registration No: _____

Program: _____

Main Batch: _____ Continue Batch: _____

Semester Validity: _____ Registration Validity: _____

Email: _____

Cell Number:

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Signature of the Student

Date:

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Day

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Month

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Year

Part 2 For Office Use Only

Comments of the Department	Clearance from the Office of Finance & Accounts/DPC
<p>_____ Signature with Date & Seal</p>	<p>_____ Concerned Officer Signature with Date & Seal</p>