

Form for Testimonial Requisition

Office of the
Controller of Examinations

Instructions

- ✓ Fill up this form and complete the formalities.
- ✓ Please check all of your information carefully before submitting the form to the office of the CoE.
- ✓ Testimonial will be delivered to the student after 7 working days from the date of submission of the form.
- ✓ All dues must be cleared.
- ✓ Testimonial Requisition fee Tk. 300.

Part 1 Student Information

Student's Name: _____

Father's Name: _____ Mother's Name: _____

Student ID: _____ Registration No: _____

Batch: _____ Program: _____

Passing Semester: _____ Completed Credits: _____

CGPA: _____ Publication of Result: _____

Email: _____ Cell Number:

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Signature of the Student

Date:

Day

Month

Year

Part 2 For Office use only

Clearance from Central Library	Clearance from the Office of Finance & Accounts	Clearance from ARRU (Office of the Registrar)
<div>Concerned Officer Signature with Date & Seal</div>	<div>Concerned Officer Signature with Date & Seal</div>	<div>Concerned Officer Signature with Date & Seal</div>

Office of the
Controller of Examinations

Delivery Token

Instructions

- ✓ Please fill up this portion.
- ✓ Submit this portion for receiving **Testimonial**.

Student's Name: _____

Student ID: _____ Registration No: _____

Program: _____ Estimated Date of Delivery: _____

Concerned Officer of the Department
Signature with Date & Seal