REVIEW PROCESS

Review Process and Decision Descriptions

Within four weeks of being submitted, each journal paper undergoes a preliminary review by the journal editor. The journal editor decides among four options for routing the paper:

- Send out for review
- <u>Return without review (outside of scope)</u>
- <u>Return without review (grammar/syntax)</u>

When a journal paper is reviewed, one of the following options are available.

- <u>Accept in present form</u>
- <u>Revise for Editor Only</u>
- <u>Re-review required</u>
- <u>Declined final</u>